

Job Description – Occupational Therapist / Case Manager

Reports To

Clinical Director

Summary

The **Occupational Therapist / Case Manager** works within our collaborative and inter-disciplinary environment, to provide a continuum of recovery services from hospital discharge to return to work for people recovering from accident or illness throughout the Interior and Northern BC.

As the treating Occupational Therapist / Case Manager, you will **assess** the client in all functional domains, **consult** with other stakeholders, then **design** and **implement** an effective, goal-oriented rehabilitation program, and **build** a rehabilitation team who can support the client's recovery in their home, community, and workplace.

An effective communicator, both verbally and in writing, you will **document all relevant clinical data**, and **author initial, progress, and discharge reports**, as required by individual funders. Your written reports demonstrate **evidence-based assessment practice, good critical analysis, and holistic rehabilitation considerations**.

You will **work in your clients' 'space'** to maximize their rehabilitation where they live. You will also **consult with and provide direction and leadership to others** on the client's rehab team, as needed.

Core Competencies

- Time Management
- Creative and Innovative Thinking
- Development and Continual Learning
- Problem Solving
- Accountability and Dependability

OCCUPATIONAL THERAPY • KINESIOLOGY • CLINICAL COUNSELLING
VOCATIONAL REHABILITATION • RETURN TO WORK

- Research and Analysis
- Decision Making and Judgement
- Providing Consultation
- Ethics and Integrity
- Planning and Organizing
- Enforcing Laws, Rules and Regulations
- Mediating and Negotiating
- Coaching and Mentoring
- Communication
- Energy & Stress
- Team Work

Job Duties

- Meet with client at Intake, in the hospital prior to discharge, in their home, or on their worksite; utilize specialized occupational therapy knowledge and skills to assess for activities of daily living skills, productivity, and leisure
- Research, develop, deliver and supervise implementation of goal-oriented rehabilitation programs, including the reacquisition of activities of daily living skills, and leisure and return to work activities for individuals living with orthopaedic, brain, and soft tissue injuries, developmental, psychiatric and addictions issues, and diseases of aging.
- Consult with family members and other health care professionals involved on the client's rehab team, as needed, from initial assessment through to discharge
- Provide on-going analysis of a client's progress towards the rehabilitation goals
- Document all relevant clinical data, and author initial, progress, and discharge reports on the timelines required by individual funders
- Engage in crisis-intervention and referral as required by the client. Refer to community resources (police, client's physician, hospital) when intention of suicide, homicide, or when knowledge of child abuse is disclosed.
- Provide supervision, education, and support to Unregulated Support Personnel, such as Rehabilitation / Therapy Assistants, according to the needs of the client

- Actively participate in inter-disciplinary meetings to share best practices and generate creative solutions
- Engage in professional development opportunities appropriate to clinical practice in the field of Occupational Therapy, and in alignment with company focus
- Ensure that the practice of Occupational Therapy is conducted in accordance with the Code of Ethics as stipulated by the Canadian Association of Occupational Therapists, and all provincial regulatory bodies
- Understand and comply with the legal requirements of licensure, legislation, scope of practice, and policies and procedures of the company
- Protect the individual's beliefs and values and the right to confidentiality, privacy, and dignity

Requirements

- Bachelor or Master degree in Occupational Therapy
- Licensed, or eligible to be licensed, by COTBC to practice occupational therapy
- A minimum of 2 years' experience in Occupational Therapy an asset
- Experience in program development and consultation at the individual and program level would also be an asset
- Education and experience with people living with acquired or traumatic brain injury, orthopaedic and soft tissues injuries, or diseases of aging is a definite asset
- Demonstrated ability to communicate effectively within a variety of situations, and with various individuals or groups
- Demonstrated ability in problem-solving and critical thinking
- Ability to generate new solutions and develop creative improvements
- Commitment to service excellence including continuing education and continuous quality improvement
- Demonstrated ability to assist patients, family members or other clients with concern and empathy; respecting their confidentiality and privacy and communicating in a courteous and respectful manner

Working Conditions

- May be exposed to infectious waste, diseases, conditions, etc., including exposure to the AIDS and Hepatitis B viruses
- Interacts with clients, family members, health care professionals, lawyers, and various funders, including ICBC, WSBC, CVAP, CBIPCY, VAC, among others
- Manual dexterity required to use desktop computer and peripherals, and to conduct / administer a wide range of Occupational Therapy assessment and treatment instruments
- Overtime may be required
- Travel is required